



CITY OF ATLANTA

Job Announcement

CREW SUPERVISOR, ASPHALT

STARTING SALARY: \$32,669

Salary Grade: 14

Applications Accepted From: June 13, 2005 until June 24, 2005.

Minimum Job Requirements

High school diploma or GED required, three years of experience in street maintenance and/or construction which includes one year of experience in the operation of pavement planning and/or asphalt paving equipment; or any equivalent combination of education, training, and experience which provided the requisite knowledge, skills, and abilities for this job. One year of supervisory experience preferred.

Licenses and Certificates

Persons applying must have a valid Commercial Driver's License (CDL) at the time of application.

Duties of the Job:

Supervises, directs and evaluates assigned staff, handling employee concerns and problems, directing work, counseling, disciplining and completing employee evaluations. Instructs crew on assignments. May fill in for area supervisor and may also train employees to safely perform and complete assignments. Plans and organizes daily work routine. Implements work activity in accordance with priorities and estimates schedules. Organizes all equipment and materials that are required for each project. Makes plans and decisions concerning materials and employee job assignments so that projects can be completed accurately. Communicates with the public regarding activities and answers questions in order to address concerns. Monitors radio to keep in touch in case of emergencies. Uses various tools such as shovel, rake, hand tools, and other tools to perform work related duties. Operates various equipment such as tractor, backhoe, jackhammer, air compressor, saws, bulldozer, hand tools, and other equipment to perform work related duties.

To Apply For This Job

Applications will be accepted weekdays during the hours 8:30 a.m. - 4:30 p.m., Monday through Friday.

Resumes will not be accepted in lieu of application.

Apply at: Department of Human Resources, 68 Mitchell Street SW, Suite 2107, Atlanta, GA. 30303

Phone: (404) 330-6369 www.atlantaga.gov FAX: (404) 658-6157

Affirmative Action/Equal Opportunity Employer

The City of Atlanta is an Equal Opportunity Employer and does not discriminate on the basis of Race, Sex, Age, National Origin, Religion, Sexual Orientation, Gender Identity or Physical/Mental Disability (Except where physical requirements constitute a bona fide occupational qualification.)

The hiring authority will contact only those applicants they deem most appropriate for the position within 30 days of the expiration of this bulletin. No other communication will be sent regarding the status of your application.

The Examination For This Job Will Consist Of An Evaluation of Applicant Training And Experience.